

SECRET

CLANDESTINE SERVICES COLD WAR PLANNING

To Determine and Direct  
the CS Operational  
Effort

For Comptroller  
Bureau of Budget  
Congress

OPERATIONAL PLANNING

BUDGETARY PLANNING

I. CS Operational Plan

(prepare each Sept. - Oct. - issue Nov. 1 for  
fiscal year ahead, just 8 mos. away)  
(a short narrative - 5 pages or less)  
Draft will be prepared by a Senior Staff group,  
coordinated by [REDACTED] revised and amended by  
DD/P, [REDACTED] and A/DDP/P.

II. Operational Program

(prepare each Feb. for fiscal year ahead,  
just 4 mos. away)  
(short narrative with minimum figures)  
This document will provide data for a Char-  
acter and Level Paper referring to the fiscal  
year about 14 mos. ahead.

IIa. Program review in March-May by DD/P,  
[REDACTED] A/DDP/P and the Division Chief  
concerned - followed by PRC review.

IIb. Character and Level Paper discussed with  
DCI in June.

III. RMD (based on Operational Program)  
(prepare and dispatch to COS)

(Around 1 June)

Comptroller calls for an operating budget  
and Preliminary Estimate by directive  
(figures plus narrative and justification  
of increases and decreases)  
Same call goes to DD/I and DD/S  
(our Operational Programs will furnish  
part of the data for this exercise)

(Around 1 August)

Comptroller calls for Agency Estimate by  
directive. Divisions and Staffs have always  
prepared this according to his instructions.  
Same call goes to DD/I and DD/S.

Documents except Character and Level Paper will be  
prepared in one fiscal year.

SECRET

SECRET (When Filled In)

AREA OR COUNTRY (S)	OPERATION (S)	GROUP (S)	CLASS (S)	DOC DATE CLASS
HQ	DDP	DDP	Operational Programs Planning Cold war	S
	PPC		Programs Budget	7 April
	PRC		Operations RMD	1959
			Operational plans	

IDENTIFICATION OF DOCUMENT

Memorandum from DDP to Chiefs of Staffs and Division;  
Subject: The Function of Planning in the Clandestine Services.

ABSTRACT NOTATION REFERENCES

Memo explains a revised planning system for the Clandestine Services.

DOCUMENT LOCATION

HS/CSG-1614 ✓

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